



## PTO Meeting Minutes

*Date | time* Date @ 7:03 PM | *Meeting called to order by* Mark Whatley

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### In Attendance

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Mark Whatley, Julia McGurk, Jodie Thompson, Diane Woodruff, Samantha Linford, Sheri Heskett, Aimee Holloway, Megan Grassi, Sadia Chaudhry, and Leah Kletnieks.

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### Approval of Minutes

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Leah Kletnieks moved to approve the November 2022 meeting minutes. Motion seconded by Aimee Holloway. All voted in favor.

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### Agenda

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1. Opening
2. Reports
3. Old Business
4. New Business
5. Open Discussion
6. Announcements
7. Adjournment

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### Reports

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Principal's Report – Tom Jones (report given by Mark Whatley on behalf of Mr. Jones)

- Second round of WIN (What I Need) time is set to begin in January and runs through beginning March. All students will be receiving literacy support according to their needs. We saw great growth for the majority of students and made adjustments to groups, curriculum, and SMART goals for students who did not progress.
- Teachers have worked tirelessly with in their PLCs (Professional Learning Communities) including half days away from class or after school to analyze data, form groups, and make adjustments to instruction. We will have one more round for a total of three this school year. This is a district-wide focus and we are on a great path so far in rolling this out.
- Dreambox implementation continues to go very well. Teachers recently explored their dashboards to learn more about which students are on track to be grade level proficient and those who need increased lesson completion each week. Our current average lessons completed per student for Jackson is 2<sup>nd</sup> in the district among elementary schools. We are very proud but striving to be 1<sup>st</sup>.
- Teachers are collaborating on safety teams for student supervision, first aide, search and rescue, and our updating forms, supplies, emergency backpacks, and generally planning for improvement in the area of our response to a crisis/emergency situation.

### Teacher's Report – Samantha Linford and Sheri Heskett

- Thank you for the holiday shop. The students are loving it. We know it's a lot of work but appreciate everything the PTO and volunteers are doing to make this possible.

### Treasurer's Report – Emily Stout-Garcia (report given by Mark Whatley)

- Income this month in 5<sup>th</sup> Grade Activities, Family Dine Out, Fun Run, Spirit Wear, Stingray Fund, and weekly Ice Cream Sales
- Expenses this month in teacher funds, operating expenses, and special projects – literacy.
- Venmo charity profile created
  - Can work with board and committee chairs to use Venmo for donations and payments
  - Venmo interface is currently mobile only, not web.
- Multi-year AR contract received
  - Quote for 23/24 and 24/25 school year is \$8,528.90 which includes AR and STAR tests. Will need to be voted on and if approved, will likely need to be paid at start of 2023 school year for the 2-year contract.
  - Per Linford and Heskett, some teachers are concerned with the validity of the STAR tests to determine students reading level. Results are not consistent and teacher cant view tests. 4<sup>th</sup> and 5<sup>th</sup> grade do not want to use them next year. Teachers will discuss at next staff meeting to see the consensus in all grades. Still want to do AR but may not need STAR component which will lessen the cost. Will discuss further at next PTO meeting.

### PCIC Report – Leah Kletnieks

- Quest Science Center is interested in running a Family Science Night at the elementary schools. Will speak with Tina Weetman and connect her to Quest.
- Library – Reading Winter program has begun. 1/19/23 will host an Adults Opportunity Expo (job fair) from 5-8 PM.
- Race to the Flagpole is Saturday, Jan. 28, sponsored by Livermore-Granada Boosters. All proceeds raised goes back to support the school. Suggest advertising to running club and anyone who participates will earn a special charm.

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### Old Business

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- Fun Run – profit total is \$36,296. If we receive corporate matches we will get an additional \$5,139. Stats – 33 states, 4 countries, 365 out of 494 students registered (74%), 305 students received pledges (62%), top ten had a pizza party, whole school had a glow party
  - Julia McGurk motioned to sign with Booster for our fun run next school year. Diana Woodruff second the motion. All voted in favor. Dates will be 11/7/23 – 11/17/23.
- Food Drive going well
- Holiday Shop is going well but very busy. In need of more volunteers.
- BMX Bike Assembly – email sent for spring dates. Waiting to hear back. Will follow up.
- Abilities Awareness Week – moved one week later to 4/24-4/28.
- Multi-Cultural Event – Have had a few people reach out/interested in planning. Will meet with them in January to discuss.

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## New Business

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- Staff Hospitality Luncheon – Friday, 12/16. Chili Bar. Sign up to bring an item to spoil our staff.
- Trail of Lights – 12 responses so far. Deadline is 12/16. Map/Addresses will go out next week. Need people to deliver/pick up signs.
- Leadership Squad – Led by Mrs. Heskett and Mrs. Mah. 4<sup>th</sup> and 5<sup>th</sup> grade only. Students had to apply and interview. 30 kids chosen. Need leadership activities to participate. Will make event posters (currently making posters for Tacky Sweater Day), Wednesday morning announcements. Contact them for other things they can assist with. Meet once every other week for 20 min.
  - Requesting Budget to purchase leadership shirts, posters and other supplies, end of year pizza party, etc.
  - Julia motioned to approve \$600 out of special projects budget. Aimee Holloway second the motion. All voted in favor.
  - Will consider adding Student Leadership as a line item in our budget annually.
- After school enrichment
  - Skyhawks starts in January. Multi-sport program. Two classes per week, one K-2 and one 3-5. Session is 6 weeks long, \$77 per student. 20 kid class cap. Registration through Cheddar Up. Different sport each week.
  - Craft classes – Jodie Thompson
    - Would like to set up a weekly craft class. Different craft every week. Will develop curriculum and details to present at next PTO meeting.
  - Have a few people interested in co-chairing.
- Auction – We have started soliciting donations.
- Paint Night – 1/25. Virtual Event. Flyer to go out next week before holiday break.
- Read-a-Thon – info will go out when we return from Holiday break.

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## Open Discussion

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No Discussion.

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## Announcements

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- Calendar of Events
  - Family Night Out – 12/14, Chipotle
  - Tacky Sweater Day 12/21
  - Staff Hospitality Lunch 12/16
  - Trail of Lights 12/23-12/31
  - Holiday Break 12/23-1/6
  - PTO Meeting 1/10

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## Adjournment

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Meeting was adjourned at 8:21 PM

Submitted by Leah Kletnieks